

लेवा एज्युकेशनल युनियन संचलित
डॉ. अण्णासाहेब जी. डी. बेंडाळे
महिला महाविद्यालय, जळगाव

संलग्न : कवयित्री बहिणाबाई चौधरी
उत्तर महाराष्ट्र विद्यापीठ, जळगाव (महाराष्ट्र)
नेक पूनर्मूल्यांकित 'अ' श्रेणी (३.१२ सी.जी.पी.ए.)
(तिसरी फेरी), आय.एस.ओ.१००१:२०१५ मानांकित



Est. : 1984

Lewa Educational Union's
Dr. Annasaheb G. D. Bendale
Mahila Mahavidyalaya, Jalgaon

Affiliated to Kavayitri Bahinabai Chaudhari
North Maharashtra University Jalgaon (M.S.)
NAAC Re-Accredited 'A' Grade (3.12 CGPA) (3rd Cycle),
ISO 9001: 2015 Certified

Prof. Gauri M. Rane

(M.Sc.Ph.D.)
Principal

Maintenance and Utilization Policy

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Dr. Annasaheb G. D. Bendale Mahila Mahavidyalaya, Jalgaon a preeminent college with glorious past of 37 years was established in 1984 as the first institution to impart the higher education exclusively for girls in the region of North Maharashtra. The objective behind this venture was to propagate and provide facility of higher education to the young female of the local populace. The optimal utilization of the physical and academic infrastructure is decided by the Principal along with IQAC. Accordingly time table is prepared by the 'Time Table Committee' to carry out academic work. The College has established system and procedure for utilization and maintenance of physical, academic and support facilities. Budgetary provisions proposed for maintenance of infrastructure are discussed by the Authorities and funds are approved accordingly.

▪ **Classrooms:**

Utilization:

There are 50 classrooms with adequate facilities available in the college for teaching-learning process. The classrooms are optimally utilized for subject-wise lectures as per timetable. The academic activities in the classrooms are conducted in two sessions: morning and afternoon as per time table. Classrooms are used for internal college and university examinations during the semester examinations. Classrooms are also utilized for govt. examinations on rent basis during the vacation period.

Maintenance:

Classrooms' cleaning is being maintained by the sweeper hired by the college on payment basis.

▪ **Laboratories:**

Utilization:

There are 25 laboratories available in the college. To ensure optimum use of laboratories, the subject-wise practicals and classes are conducted in the morning and afternoon sessions as per time table. Adequate numbers of students are allocated in each batch to ensure proper use of available resources. Common Research and Instrumentation Center (CR&IC) is being utilized by student and faculty members to use research equipments. The CR&IC is also used for the sample testing and analysis on payment basis.

Maintenance:

Laboratories' cleaning is being carried out by the Laboratory Assistant appointed on permanent basis. The respective faculty members and laboratory staff (Laboratory Assistant and Laboratory Attendants) are responsible for maintenance of equipments in the laboratory. In charge of CR&IC is responsible for maintenance of equipments in the research lab. If required, repairing of equipments is done through external personal.

लेवा एज्युकेशनल युनियन संचलित
डॉ. अण्णासाहेब जी. डी. बेंडाळे
महिला महाविद्यालय, जळगाव

संलग्न : कवयित्री बहिणाबाई चौधरी
उत्तर महाराष्ट्र विद्यापीठ, जळगाव (महाराष्ट्र)
नॅक पूनमूल्यांकित 'अ' श्रेणी (३.१२ सी.जी.पी.ए.)
(तिसरी फेरी), आय.एस.ओ.९००१:२०१५ मानांकित



Estd. : 1984

Lewa Educational Union's
Dr. Annasaheb G. D. Bendale
Mahila Mahavidyalaya, Jalgaon

Affiliated to Kavayitri Bahinabai Chaudhari
North Maharashtra University Jalgaon (M.S.)
NAAC Re-Accredited 'A' Grade (3.12 CGPA) (3rd Cycle),
ISO 9001: 2015 Certified

Prof. Gauri M. Rane

(M.Sc.Ph.D.)
Principal

Administrative Office:

Utilization:

Registrar of the college office looks after all the resources and facilities provided by the administrative office. The focus is given on the optimum use of the available resources.

Maintenance:

Registrar and administrative support staff is responsible for maintenance of the administrative office.

Library:

Utilization:

The college has central Knowledge Resource Centre (Library), enriched with 42702 books and 96 journals/magazines. The Total area of the library is 499.75 Sq. Mts. which has a Librarian's Office, Library Counter, Passage, Stacking Room, 2 Reading Rooms for UG and PG students. Library is managed by the Librarian. Working hours of the Library on all working days from 7.30 a.m. to 5.30 p.m. Working hours of the Reading Room on all working days and Holidays from 7.30 a.m. to 10.30 p.m. Books in the Library can be issued on the request given by students and staff members. Periodical, Magazines and Journals can be accessed in the library itself. College has INFLIBNET subscription through which staff members and students can access N-LIST resources. Students have a free access to e-books and can be read through computers in the Language Lab, Computer labs, E-learning room and UGC Network center (DLRC) center. CDs and DVDs are available in the library.

Maintenance:

Library is maintained by Librarian and Library Attendants.

Computers and other ICT Infrastructure:

Utilization:

College has well equipped 9 computer laboratories associated with 287 computers with internet connectivity. Computers in the laboratories have been used for practicals. Apart from practical, computers are being used by students for internet surfing. Computers and other ICT infrastructure in the college office and library are used for smooth administration, record keeping, and for transfer of knowledge. LCD projectors and Smart Interactive Boards are being used for teaching-learning process as well as student seminars. Wi-Fi facility is installed in the campus. Students and Staff members can access internet facility through Firewall. Other ICT facilities like Printers, Scanners, Podium, TVs, Sound Systems, Audio-Video Recording Facilities etc. are used as per requirements.

Maintenance:

A technician is appointed by the college who helps the administrative staff and the teaching staff in resolving software and hardware problems. For any major technical problem in instruments in different departments, the service of a trained technician from an outside agency is hired.

Electrical Appliances:

Utilization:

The college is aware of energy conservation, so all LED lighting system is installed in the campus. Other electrical appliances are also energy efficient installed in the campus. The Elevator is being used to carry students and staff members between the levels of multistory main building. Air

लेवा एज्युकेशनल युनियन संचलित
डॉ. अण्णासाहेब जी. डी. बेंडाळे
महिला महाविद्यालय, जळगाव

संलग्न : कवयित्री बहिणाबाई चौधरी
उत्तर महाराष्ट्र विद्यापीठ, जळगाव (महाराष्ट्र)
नॅक पूनमूल्यांकित 'अ' श्रेणी (३.१२ सी.जी.पी.ए.)
(तिसरी फेरी), आय.एस.ओ.९००१:२०१५ मानांकित



Estd. : 1984

Lewa Educational Union's
Dr. Annasaheb G. D. Bendale
Mahila Mahavidyalaya, Jalgaon

Affiliated to Kavayitri Bahinabai Chaudhari
North Maharashtra University Jalgaon (M.S.)
NAAC Re-Accredited 'A' Grade (3.12 CGPA) (3rd Cycle),
ISO 9001: 2015 Certified

Prof. Gauri M. Rane

(M.Sc.Ph.D.)
Principal

conditioners in the campus are optimally used as per requirement. Diesel Power generators (2x125KVA) are being used as per requirement as a power backup facilities along with UPS systems. A 28KV capacity On-Greed Solar Power system has been installed for power generation. Energy audit is performed every year by the external auditing agency along with Green Audit and Environment Audit.

Maintenance:

Electric appliances, fittings, power generators and Solar Panels are regularly checked & maintenance service is hired as per the requirement.

Seminar Halls:

Utilization:

The College has four Seminar Halls. Seminar Hall-01 is used for conference meeting, gathering, competitions, training workshop, special lectures etc. Seminar Hall-02 is utilized for small meetings. Seminar Hall-03 (e-Learning Room) is having 25 computers with internet and networking facilities is used for seminars, to watch lectures on YouTube, MHRD, UGC, IGNOU, NPTEL portals and on-line lectures of IITPAL, NIOS, QEEE etc. channels under SwayamPrabha through FreeDTH. Seminar-04 (Student Initiative of GDPI Center) is mainly used by Department of Commerce and BCA for Group Discussions and Personal Interview. It is also being used for Seminar, presentations, examinations etc.

Maintenance:

Seminar Halls are maintained by administrative office and support staff.

Cultural Halls:

Utilization:

The Sarawasti Hall and the Conference Hall are made available on advanced booking basis to organize various cultural activities, competitions, workshops, conferences and other gatherings.

Maintenance:

Maintenance of these cultural halls is done by the support staff. Cleaning and maintenance services are hired as per the requirement.

Sports Infrastructure and Gymnasium:

Utilization:

The Director of Physical Education avails the services of sport and gym infrastructure. The sport facilities include playground, indoor games equipments and gymnasium used for regular practice and arranging sports competitions. All indoor as well as outdoor sport facilities are being used by the students and staff members as per requirement. Advance Gym is available for Staff members and other on payment basis.

Maintenance:

The Sport and Gym facility is maintained by the Physical Director and regular support staff.

Canteen:

Utilization:

Hostel mess facility is being provided by the College Canteen. A breakfast and meal facility is also provided by the Canteen to Students, Staff members and visitors also on payment basis.

लेवा एज्युकेशनल युनियन संचलित
डॉ. अण्णासाहेब जी. डी. बेंडाळे
महिला महाविद्यालय, जळगाव

संलग्न : कवयित्री बहिणाबाई चौधरी
उत्तर महाराष्ट्र विद्यापीठ, जळगाव (महाराष्ट्र)
नॅक पूनमूल्यांकित 'अ' श्रेणी (३.१२ सी.जी.पी.ए.)
(तिसरी फेरी), आय.एस.ओ.९००१:२०१५ मानांकित



Lewa Educational Union's
Dr. Annasaheb G. D. Bendale
Mahila Mahavidyalaya, Jalgaon

Affiliated to Kavayitri Bahinabai Chaudhari
North Maharashtra University Jalgaon (M.S.)
NAAC Re-Accredited 'A' Grade (3.12 CGPA) (3rd Cycle),
ISO 9001: 2015 Certified

Prof. Gauri M. Rane

(M.Sc.Ph.D.)
Principal

Maintenance:

College Canteen is run and maintained by the person appointed by Lewa Educational Union.

Student Consumer Store:

Utilization:

Consumer store provide stationery and photocopy facilities to the college students.

Maintenance:

It is run and maintained by person appointed by consumer co-operative society formed by staff members of the college.

Hostel:

Utilization:

Hostel provides accommodation facility to students in the college campus.

Maintenance:

The Hostel Committee is formed for the management of the hostel activities. The Hostel Superintendent is responsible for the smooth conduct of hostel activities and maintenance.

Competitive Examinations Guidance Centre:

Utilization:

The Competitive Guidance Centre provides Air Conditioned reading room facility with separate in house Library. Students, preparing for civil service examinations, of the college as well as from outsides are used the reading room facility on payment basis.

Maintenance:

The appointed Coordinator is responsible for the management and maintenance of the centre.

Other Utilities:

Maintenance:

The services like campus cleaning, washrooms cleaning, tank cleaning, Maintenance water filters, photocopy facilities, fire extinguisher etc. are outsourced. College administration plans and manages the facilities allocation ensured that facilities are being used effectively and efficiently.

Date: 28/12/2023

Place: Jalgaon




PRINCIPAL
Dr. Annasaheb G.D. Bendale
Mahila Mahavidyalaya, Jalgaon